



OFFICE OF THE
BOARD OF SUPERVISORS
COUNTY OF PLUMAS

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CLERK OF THE BOARD

June 16, 2026

The Honorable William S. Abramson, Assisting Presiding Judge, Plumas County Superior Court
The Honorable Douglas M. Prouty, Presiding Judge, Plumas County Superior Court

Re: Plumas County Board of Supervisors responses to the FY 25/26 Plumas County Civil Grand Jury Report

Dear: Honorable William S. Abramson
Honorable Douglas M. Prouty

The following are the Plumas County Board of Supervisors responses to the FY 25/26 Plumas County Civil Grand Jury Report.

F1. The Fairgrounds' equine facilities - including the horse barns, arena fencing, bucking chutes and staging areas - are in poor condition, making them unsuitable for effective use by large animals.

Response - The Board agrees that the equine facilities, in particular, could use more investment in terms of manpower and funding for needed repairs.

F2. The lack of a dedicated, maintenance budget line item for the equine area limits repairs and improvements, limiting the number of equine events that could increase revenue for the Fairgrounds and benefit the county's economy.

Response - The Board disagrees. A maintenance budget already exists, but the lack of a specific line item does not necessarily de-prioritize the equine area with repairs and improvements. Instead, the select Supervisors will join the ad hoc committee as discussed in the response to R1 to ensure that the equine area is given the appropriate amount of attention.

F3. Many areas of the Fairgrounds require repair, maintenance and capital improvements, putting safety at risk, limiting community use, and hindering effective operations.

Response - The Board agrees that repairs, maintenance and capital improvements are required for the Fairgrounds and this may limit community use and effective operations.

F4. The Building/Grounds Maintenance Supervisor is the only maintenance staff for most of the year, limiting the maintenance projects that can be accomplished.

Response – The Board agrees and will work with the new Director of Fair and Fairground Events to seek funding to increase the amount of maintenance staff projects that can be completed.

F5. Extra help is hired during the summer and other seasons, but this labor is generally unskilled, limiting the scope of maintenance projects requiring more expertise.

Response - The Board agrees that a lack of extensive technical training may potentially limit the scope of maintenance projects. The Board does hire appropriately skilled and licensed workers, when necessary, as evidenced by a current contracting for electric repairs and the wall rebuild for the Art Barn building.

F6. The loss of the Fiscal Coordinator position requires the Director of Fair and Fairground Events to perform all associated duties, increasing the risk of accounting irregularities during large events.

Response - The Board agrees and will seek out methods to increase fiscal oversight whether through systematic improvements or through a restructuring of duties to have a “shared” fiscal coordinator with another department.

RECOMMENDATIONS

The Plumas County Civil Grand Jury recommends:

R1. The Board of Supervisors form an ad hoc committee, including stakeholders from the equine community, finance, and facility services, to determine the best approach for improving the Fairgrounds’ equine area and to plan funding for improvements. Suggested completion date January 1, 2027.

Response - The Board agrees and will work with the new Director of Fair and Fairground Events to establish an ad hoc committee to meet at least one time to determine approach to improve the Fairgrounds’ equine area and to plan funding for improvements

R2. The Board of Supervisors create a shared Fiscal Coordinator position to serve part time at the Fairgrounds and other departments as needed. Suggested completion date July 1, 2027.

Response - The Board agrees and would point out that there has been a recent hiring of a CAO and that the CAO does function, in effect, as a fiscal coordinator for the Fairgrounds and other

departments as needed. The Board will review and, in conjunction with the new Director of Fair and Fairground Events will determine the feasibility of a dedicated or shared fiscal officer.

R3. The Board of Supervisors support the Buildings/Grounds Maintenance Supervisor either by establishing a partnership between the Fairgrounds and County Facility Services or by hiring additional, year-round maintenance workers to assist with Fairgrounds maintenance and projects. Suggested completion date July 1, 2027.

Response - The Board agrees and will work with the new Director of Fair and Fairground Events to determine the likely needs of the Fairgrounds and whether those needs would be better met by hiring additional workers or “sharing” workers from other departments as appropriate.

R4. The Board of Supervisors direct the Director of Fair and Fairground Events to standardize office and fiscal procedures in accordance with County practices.

- 1. Implement a formal complaint system to log complaints and their resolution**
- 2. Implement a maintenance project log to track man hours and actual costs of projects and capital improvements**
- 3. Implement a preventive maintenance system to document completion of seasonal maintenance and assist in scheduling of preventive maintenance items.**

Response - The Board agrees and The new Fair Manager will be directed by the Board to implement a formal complaint system to log complaints and their resolution, a maintenance project log to track man hours and actual costs of projects and capital improvements, and a preventive maintenance system to document completion of seasonal maintenance and assist in scheduling of preventive maintenance items.

Respectfully,



Mimi Hall
Chair, District 4 Supervisor
Plumas County Board of Supervisors



Cc: Plumas County Counsel
Clerk of the Board, Plumas County